



west virginia department of environmental protection

Division of Air Quality
601 57th Street, SE
Charleston, WV 25304

Earl Ray Tomblin, Governor
Randy C. Huffman, Cabinet Secretary
www.dep.wv.gov

OVERVIEW FOR PREPARATION AND SUBMITTAL OF THE 2016 CERTIFIED EMISSIONS STATEMENT

Particulate Matter (PM) emissions listed on Line 1b must include CONDENSABLE, as well as filterable emissions. For information on condensable emissions, please visit the Emissions Inventory webpage:

www.dep.wv.gov/daq/planning/inventory/Pages/PointSources.aspx

Under *Documents That May Provide Additional Assistance*, you will find links to EPA's PM Calculator, a presentation explaining the different types of Particulate Matter, as well as resources for estimating emissions.

Enclosed is the 2016 Certified Emissions Statement (CES) Invoice for your facility. Please complete and return the **original signed** CES, with payment to: WVDEP – Division of Air Quality, P.O. Box 40420, Charleston, WV 25364. The CES and payment must be received on or before **July 31, 2016**. Failure to pay the full amount by the date due will result in a penalty of 5 percent per month, beginning on August 1st for each month or portion thereof that the fee remains unpaid.

This document is only an overview. More comprehensive information is available on the web at www.dep.wv.gov/daq/planning/Pages/AirQualityFees.aspx. The fee rate upon which the 2016 CES fee calculation is to be based is \$47.95 per ton. Fees are based on actual emissions during the previous calendar year (January 1 through December 31, 2015). Emissions from all sources at the facility are to be counted, including point source, fugitive and accidental releases. This includes all hazardous air pollutants (HAPs). The total tons of emissions which you list on line 10 of the CES should be rounded to the nearest ton. In determining fees, emissions of each regulated pollutant in excess of 4,000 tons per year are to be reported, but not to be included in fee calculations.

While the CES is being mailed to the attention of the individual designated in our database as the Environmental Contact, this does not necessarily mean that the Environmental Contact is authorized to sign as the Responsible Official. The Responsible Official signing the CES must meet the applicable requirements of the definition of Responsible Official as it appears on the reverse side of the CES. Any CES that is not signed by the Responsible Official or the designated representative delegated with such authority and approved in advance by the director will be returned as incomplete.

Please review the attached CES carefully and correct any mistakes or note any changes in the facility specific information which is currently on file in the database. Additionally, please complete any missing information. All forms must be submitted with original signatures in blue ink. If you need additional assistance, please contact Jennifer Rice at 304-926-0499, extension 1227, or Jennifer.L.Rice@wv.gov.

Promoting a healthy environment.